

PGAIR Wood Stove Exchange Program – 2019 Terms and Conditions

Tracking Numbers and Expiry Dates:

All applications submitted for the program must have a tracking number. The application must be submitted no later than the expiry date provided with the tracking number (generally a 2-month timeframe is allowed for the upgrade to be completed). The contractor/retailer or the homeowner must contact the PGAIR Program Coordinator at 250-612-0252 or info@pgairquality.com to request a tracking number and expiry date.

Eligibility Period:

New replacement appliances must be purchased from a licenced BC retail store during the eligibility period for the program. For 2019, the eligibility period for the purchase to take place is January 1st, 2019 to December 20th, 2019. **Note:** You must still apply for a tracking number and submit your completed application before the expiry date you are given.

Eligible Program Area:

Owners of residences in the City of Prince George and Regional District of Fraser-Fort George (RDFFG) are eligible to apply to the PGAIR Wood Stove Exchange Program to upgrade wood burning appliances at their property in the City of Prince George or the RDFFG. Up to 50% of rebates will be issued for residences located outside the City of Prince George, in the RDFFG. To find a Wood Stove Exchange Program running in another region, visit:

<http://www.bcairquality.ca/topics/wood-stove-exchange-program/contact.html>

Rebate Value:

The value of the rebate for the 2019 PGAIR Wood Stove Exchange Program is \$500 with an additional \$150 for participants upgrading to natural gas or wood pellet appliances (exception: rebate value cannot exceed new appliance price). Program participants may also be eligible to have their permit fee waived (\$130 value) by their local government (wood burning appliance replacements only). Please contact your local government office (municipal or regional district) to inquire. Participants should also contact their insurance company to learn if they can save on home insurance (by qualifying as a secondary heat source).

Eligible original appliances:

- A free-standing non-EPA certified “stove” or a “homemade” or “barrel” stove.
- A so-called “airtight” non-EPA certified fireplace insert, or tube type heat exchanger with a face plate and door (like the “Free Heat Machine” or Welenco or Heatalator that is currently installed in an open hearth fireplace.
- A non-EPA certified “wood furnace” (ducted, forced air, home heating appliance) – may only be replaced by an EPA certified wood furnace or pellet furnace.
- A wood-burning cook stove.
- More Info: http://www.bcairquality.ca/topics/wood-stove-exchange-program/exchange_guidelines.html

Eligible replacement appliances:

- An EPA-certified wood stove, pellet stove, or gas stove/fireplace
- An EPA-certified wood insert, pellet insert, electric insert or gas insert.
- An EPA-certified factory-built wood fireplace. This may only be accepted if it is replacing a NON-EPA-certified WOOD STOVE OR NON-EPA-certified WOOD INSERT (not an existing factory-built fireplace)

What does NOT qualify as a replacement appliance?

- A new insert to an existing open-hearth fireplace that does NOT currently have an insert installed in it.
- Electric stoves or fireplaces (replacement electric inserts are allowed).

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- Factory-built (“zero-clearance”) fireplaces.
- Wood cook stoves: Cook stoves are EPA exempt.
- Outdoor appliances: a replacement unit must be installed in an area with four walls, ceiling and a door.
- Tin heaters/tent stoves, i.e., something NOT used in a residential application.

Destroying Original Appliances

You or your contractor is responsible for ensuring that the old appliance can no longer be used or sold again. You must show proof that the appliance has been rendered unusable or crushed at a scrap metal facility (photo, or signed declaration from facility attendant). A template Declaration Form for scrap metal facilities is available at www.pgairquality.com. A receipt from the scrap metal facility will not be accepted as proof that the stove has been destroyed. You can make the stove unusable yourself, by removing the doors, breaking the glass, damaging the hinges with a hammer, and bashing in the flue collar (take photo).

Application Submissions

This application and all attachments must be submitted to the Prince George Air Improvement Roundtable (PGAIR):

1. **By E-Mail:** info@pgairquality.com (if submitting just the photos by email, please reference your tracking number and your name in the email heading).
2. **By Mail:** PGAIR, PO Box 322, Prince George, BC V2L 4S2
3. **Drop-Off:** PGAIR, c/o Fraser Basin Council, 207-155 George, Prince George, BC

Rebate Cheques

Rebate cheques will generally be mailed out to the participant/homeowner within 6 weeks of receiving their completed Application. Incomplete information that is submitted, missing documents, or non-eligibility for the Program will delay or void the issuing of your rebate.

Application Checklist

- PGAIR Wood Stove Exchange Program – 2019 Application (page 1 of this document) completely filled out.
- Copy of receipt of purchase for new appliance.
- Copy of building/heating permit (for replacement wood burning appliances only, if applicable).
- Copy of WETT Inspection (for replacement wood burning appliances, if applicable).
- Copy of BC Safety Authority Permit (for replacement natural gas appliances only).
- Photos showing:**
 - Old appliance still installed.
 - New appliance installed (in same location as old appliance).
 - EPA plate/label of new appliance (wood burning appliances only – usually found on the backside).
 - Old appliance destroyed or submit a signed declaration form completed by a *scrap metal facility attendant* stating the appliance is being scrapped. Program participants cannot complete their own declaration form. Declaration forms are available from:
<http://www.pgairquality.com/Programs/burn-it-clean/woodstove-exchange>

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PGAIR Wood Stove Exchange Program – 2019 Application

For Prince George and Regional District of Fraser-Fort George residents

Instructions

1. Review the program Terms and Conditions and eligibility requirements (pages 1 and 2 of this document).
2. Obtain a tracking number and expiration date from PGAIR to reserve your place in the program (phone: 250-612-0252 or email: info@pgairquality.com).
3. Choose an eligible EPA-certified upgrade appliance (wood, natural gas, propane, pellet) with the help of a contractor/authorized retailer.
4. Obtain all necessary permits for installation of the new appliance through your local government office (wood or pellet appliances) or the BC Safety Authority (for gas appliances). Contact your home insurance company to determine if a WETT inspection is also required.
5. Take a photo of the existing installed appliance before removal.
6. Complete the installation of the new appliance and take photos of the newly installed appliance and EPA-certified plate/label (wood appliances only).
7. Destroy the old appliance (take photo) or obtain a signed declaration form from scrap metal facility attendant.
8. Complete and submit this application (via email or hard copy) to PGAIR with copies of all required accompanying documents (photos, sales receipt, permits, etc.).

Application Tracking Information:

The Homeowner MUST contact PGAIR for a Tracking Number and expiration date in order to apply to the Program	Tracking Number	Expiry Date
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Participant/Homeowner Contact Information:

Name	Phone Number	Email Address
Address where upgrade performed (number, street, city, postal code)		
Mailing Address (if different from above)		
Indicate where residence located (for upgrade): <input type="checkbox"/> City of Prince George <input type="checkbox"/> Regional District of Fraser-Fort George (specify community):		
Old Appliance Brand and Model No. (if available)	New Appliance Brand and Model No.	
Type of new appliance purchased: <input type="checkbox"/> Wood burning <input type="checkbox"/> Pellet <input type="checkbox"/> Gas <input type="checkbox"/> Other (specify):		
Purchase Date	Name of BC Retailer	
Please indicate how you heard about the Wood Stove Exchange Program: <input type="checkbox"/> Radio <input type="checkbox"/> Newsprint <input type="checkbox"/> PGAIR Website <input type="checkbox"/> Retail Store <input type="checkbox"/> Social Media <input type="checkbox"/> Other (specify):		
<input type="checkbox"/> I certify that all information submitted with this application is true to the best of my knowledge. <input type="checkbox"/> I understand PGAIR may contact me for a period of 2 years after my application to administer surveys and educational initiatives related to the Wood Stove Exchange Program.		

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Homeowner Signature:

Date:

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