



# May 2021 Board Meeting

**Date:** May 18<sup>th</sup> 2021, 6:00 PM – 7:00 PM  
**Location:** Zoom  
**Subject:** Meeting Minutes

**Zoom:** [Link](#)

## Members Present:

Adam Lancaster	Canfor Pulp Ltd.
Andrea Byrne	City of Prince George
Barbara Oke	Fraser Basin Council
Cindi Pohl	Prince George Chamber of Commerce
Daniela Fisher	Public Member
Darcy Blocka	Tidewater Midstream Ltd
Daryl Davidson	Pacific BioEnergy
David Claus	University of Northern British Columbia
Gail Roth	Ministry of Environment & Climate Change Strategy
Jo Graber	PACHA
Kenna Jonkman	Regional District of Fraser-Fort George
Paula Tait	Northern Health Authority
Randi Zurowski	Carrier Lumber
Sherry MacIntyre	Public Member
Suzanne Carlson	Canadian National Railway
Kim Menounos (chair)	PGAIR
Lindsay Sackett (note-taker)	PGAIR
Courtney Ross	PGAIR
Mike Simpson	Fraser Basin Council

Agenda Item		Group Action
1.	Roundtable Welcome	<ul style="list-style-type: none"> <li>Board members welcomed.</li> </ul>
2.	Agenda: Review and Approval	<ul style="list-style-type: none"> <li>Agenda approved.</li> </ul>
3.	February Minutes	<ul style="list-style-type: none"> <li>Action items were reviewed.</li> <li>All items have been completed or are in progress.</li> </ul>

	<ul style="list-style-type: none"> <li>Review action items</li> </ul>	<ul style="list-style-type: none"> <li>Minutes approved.</li> </ul> <p><b>ACTION:</b> Remaining Board Members to submit 2020 briefing notes to the Secretariat.</p>
4.	Roundtable Director Update	<p>Directors provided air-quality related updates relevant to their respective organizations:</p> <ul style="list-style-type: none"> <li>Tidewater Midstream is looking at a renewable diesel project and will be reaching out to the PGAIR Board in Q3 or Q4 to come to the table around the air quality piece.</li> <li>The working group for the WCOL Environmental Assessment process has started up again, potentially making it hard for the RDFFG to speak to big discussions at the PGAIR table.</li> <li>Pacific Bioenergy has implemented capital safety and maintenance improvements, improving efficiency and reducing emissions.</li> <li>There will be no mill curtailments this year for Canfor.</li> <li>PACHA is in the process of officially incorporating as a society.</li> <li>Canadian National Railway is paving in PG South Yard and implementing dust control in both South and North Yards. CN has initiated an electric truck pilot project across Canada at key Intermodal Yards.</li> <li>The BC MoECCS has released an intentions paper regarding the adoption of 2020 provincial NO<sub>2</sub> objectives. They are accepting comments until June 18<sup>th</sup> 2021. There is also a public webinar on May 26<sup>th</sup>.</li> <li>Dust suppressors have been put down at the PG Truck and Equipment yard.</li> <li>The UNBC parking lots have been swept with no dust complaints. 2021 was the first winter using washed crushed aggregate which seems to have reduced spring dust. Bioenergy plant is running again.</li> <li>The City of PG has shared a job posting to fill Andrea's position, there will be no one at the table</li> </ul>

		<p>from the City until it is filled.</p> <p><b>ACTION:</b> Next meeting's agenda to include a discussion on the extent to which PGAIR should play a role in the EA process of new projects in the airshed.</p> <p><b>ACTION:</b> Secretariat to reach out to the EAO about answering some questions on the EA process and potential for involvement.</p> <p><b>ACTION:</b> Suzanne to update PGAIR about CN's electric bus pilot at the next meeting.</p> <p><b>ACTION:</b> Secretariat to share MoECCS Intentions Paper with the Board.</p>
5.	2021 Board of Directors Business	<p><b>Election of the 2021 Operations Committee Members</b></p> <ul style="list-style-type: none"> <li>● The following individuals were acclaimed to the Operations Committee until December 2021: <ul style="list-style-type: none"> <li>○ Andrea Byrne, City of Prince George</li> <li>○ Cindi Pohl, Prince George Chamber of Commerce</li> <li>○ Daryl Davidson, Pacific Bioenergy</li> <li>○ Gail Roth, Ministry of Environment and Climate Change Strategy</li> <li>○ Paula Tait, Northern Health Authority</li> <li>○ Sherry MacIntyre, Public Member</li> </ul> </li> <li>● Motion carried to receive the appointment of the 2021 Operations Committee made with no objections.</li> </ul> <p><b>2021 Board Meeting Dates</b></p> <ul style="list-style-type: none"> <li>● The regular 2021 Board of Directors meetings were scheduled for the following dates: <ul style="list-style-type: none"> <li>○ September 21<sup>st</sup> 2021</li> <li>○ November 16<sup>th</sup> 2021</li> <li>○ February 15<sup>th</sup> 2022</li> <li>○ May 17<sup>th</sup> 2022</li> </ul> </li> </ul>

		<b>ACTION:</b> Secretariat to send out calendar invites for the above dates.
5.	Secretariat Update	<p><b>Staff Resources</b></p> <ul style="list-style-type: none"> <li>• Kim Menounos introduced Courtney Ross, who has been hired by FBC and will be coordinating secretariat activities for PGAIR and the PG AQ MWG.</li> <li>• Lindsay will be gradually stepping away from PGAIR to work on other projects.</li> </ul> <p><b>Activities Update</b></p> <ul style="list-style-type: none"> <li>• Staff carried out a successful anti-idling social media campaign which included a contest on Facebook.</li> <li>• Staff met with Northern Health Communications Advisor as well as the FBC Communications Team to gather professional input for the development of a social media strategy for PGAIR.</li> <li>• Working to advance strategic partnerships, staff met with BC Transit as well as CN Rail.</li> </ul> <p><b>2021 Budget Update</b></p> <ul style="list-style-type: none"> <li>• The Board received a 2021 Budget update presented by Kim Menounos.</li> </ul>
6.	Strategic Planning Update	<p><b>Draft Strategic Plan</b></p> <ul style="list-style-type: none"> <li>• Mike provided an update on recent SPC meetings and presented the draft strategic plan.</li> <li>• The current draft still contains some big, unanswered questions.</li> </ul> <p><b>Remaining Questions for Consideration</b></p> <ul style="list-style-type: none"> <li>• Mike provided a summary of the major questions that need to be addressed.</li> <li>• Board agreed that a few separate sessions dedicated to answering grouped questions would be most effective</li> </ul> <p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>• Board will meet again, on two occasions, before the end of June to discuss and answer questions.</li> </ul>

		<ul style="list-style-type: none"> <li>• The next draft of the strategic plan will be ready for the September 2021 Board meeting.</li> </ul> <p><b>ACTION:</b> Mike to re-send the Environmental Scan to all Directors.</p> <p><b>ACTION:</b> Mike to send out a poll by the end of the week to determine dates for Strategic Plan discussion.</p>
7.	Upcoming PGAIR Meetings	<ul style="list-style-type: none"> <li>• Next Operations Committee Meeting: June 8<sup>th</sup> 2021, 12:00 – 1:30 pm (Location: Zoom)</li> <li>• Strategic Planning Committee Meeting: (TBD)</li> <li>• Board Meeting: Tuesday, September 21<sup>st</sup> 2021, 5:00 pm – 7:00 pm (Zoom)</li> </ul>
8.	Adjournment	<ul style="list-style-type: none"> <li>• Meeting adjourned at 7:09 pm.</li> </ul>